



## **CASTRO/UPPER MARKET COMMUNITY BENEFIT DISTRICT**

**584 Castro Street #336; San Francisco CA 94114**

**415/621-6637 [www.CastroCBD.org](http://www.CastroCBD.org)**

### **Minutes of the Regularly Scheduled Board of Directors Meeting, March 8, 2007 Eureka Valley Recreation Center, 100 Collingwood Street, San Francisco**

The Meeting was called to order at 6:10pm by president Herb Cohn. A Quorum was present and maintained throughout the meeting.

Directors present: Herb Cohn (President, Chair); Gustavo Serina (Vice President), Steve Desdier (Treasurer), Kimberley Daniels, Tim Patriarca, Dennis Richards, Pauline Scholten (arrived 6:25pm), Ken Stram;

Absent: Excused: Dominic Campodonico (Secretary), Paul Moffett, Pat Sahagun, Taylor Lembi, Kenneth Wingard

Not excused: David Weiss

Guests: Bryan McCue (MJM Management); Officers Jane Warner and R. Shankar (SFPSP); Grantwriter Andrea Aiello; Peter Cohen (neighbor and DTNA Board member); Brad Villers (business owner); Richard Magary (taking Minutes).

Herb is following up with Taylor Lembi, regarding nomination of a Director to replace TL, and who could continue support to create a Castro CBD website, etc. There also is one additional vacancy on the Board. All Directors were encouraged to seek nominees.

Herb will remind Directors who have recently had unexcused absences that they are subject to removal from the Board after three (3) unexcused absences. Any Director who is unable to attend a meeting should contact the president before or immediately after the meeting whenever possible.

#### **Approval of Minutes from February 8, 2007**

The Minutes of the Board's meeting on February 8, 2007 were *approved unanimously* (M-SD, 2<sup>nd</sup>-GS).

#### **Formation of Executive Committee**

Formation of an Executive Committee pursuant to a ByLaws amendment approved at the January 11 meeting is deferred until the May meeting.

#### **Finance Committee**

Treasurer Steve Desdier said that a February Financial Report is deferred while he finishes installing QuickBooks accounting software.

City regulations require CPA Review of the District's annual Financial Report. The Finance Committee will seek proposals for this work, for Board review and approval.

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## **Finance Committee**, *continued*

The Mayor's Office of Economic and Workforce Development (Lisa Pagan) has requested a mid-year (7/1-12/31/2006) Report, including information on CBD Programs and a Financial Report. Steve and Herb will coordinate this response.

## **Safeway Perimeter Project**

Peter Cohen provided a brief history and summary of this effort. Various neighborhood and citizen-transportation group representatives from the areas near the Church/Market/14<sup>th</sup> Street and Church/Duboce intersections, and around Safeway and the Duboce Bike Pathway/Muni Metro tunnel portal have been discussing issues related to quality of life, traffic calming, streetscape, etc. for this area, with various City Departments and representatives for up to 5 years. Some small, specific solutions have been implemented (trash cans, etc.) but a larger vision and a specific program still have not been completed. The all-volunteer group has been less active for the past 18 months. There is new potential for this issue, with leadership from the CBD, the pending approval of the Market-Octavia Plan, etc. After extensive discussion, it was agreed that Ken Stram (with help from Bryan McCue) will followup for the CBD with Peter Cohen to identify specific ways to cooperate and pursue mutual goals.

## **Maintenance Report**

Bryan McCue summarized MJM Management's February 2007 Maintenance Report, dated March 1, 2007, and which was previously emailed to Directors on March 6.

More photo documentation of problems and resolutions now is being done with cell phone cameras. Bryan thanked CBD Directors who helped MJM secure new storage space for its sidewalk cleaning equipment, at the Market & Noe Center building.

The City's Homeless Outreach Team is not always responding to MJM's requests for assistance.

MJM will make an informational presentation at an upcoming MUMC Members' meeting.

Several specific "hot spots" in the area (problems and solutions) were discussed.

## **Safety Report**

Jane presented SF Patrol Special Police's Report for January and February and distributed activity logs for those months.

There have been some recent changes in SFSP's relationships with SFPD, which affect filing of reports, arrest authority, etc. Herb and Jane will discuss and provide a followup report at a future meeting. There is an ongoing issue with "problem" people who refuse social services help, but then cannot be arrested.

## **Greening Committee**

No report, as Kenneth Wingard was ill. He has reported continued efforts to schedule a meeting with Sup. Dufty, to discuss working together on greening projects.

## **Development Committee**

Ken Stram introduced Andrea Aiello, who has been hired by the CBD as a parttime, independent contractor to assist with writing grant proposals, etc. She is doing basic research on the CBD's potential, needs, and likely funding sources. She will be in touch with some Directors, MJM and SFSP representatives, etc. to learn more about the CBD's individual functions, needs and priorities.

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**Upper Market Alliance**

Dennis Richards (who attends UMA for DTNA) reported in Dominic's absence. UMA's recent discussions have included the major vacancy at Market & Noe Center (former Tower Records), a Planning Dept. application for expansion and modifications by The Café, and plans for Upper Market Workshops (fka "Castro Charrette").

**Adjournment**

The meeting was adjourned at 7:35pm.

Minutes taken and prepared by Richard Magary

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